



City of Richmond, Virginia
Application for Partial Tax Exemption

QUALIFICATION RELEASE FORM

This *Qualification Release Form* must be filed by the applicant (a) before the *Application Expiration Date* in order to initiate the *Final Value* inspection process, or (b) no later than December 31st of the prior year should the applicant request early start of the *Rehab Credit*.

Please note the following:

1. Review the *Program Guidelines* of the *Application for Partial Tax Exemption* for compliance;
2. Deadlines and expiration dates are set by city ordinance, extensions will not be considered;
3. Should the property not qualify for *Rehab Credit*, the applicant may submit a new application and a new *Base Value* will be assigned to the property.

CERTIFICATION

I hereby confirm that as of this date the rehabilitation of this property is ready for Final Value Inspection. A City of Richmond appraiser will contact me and set an appointment to complete the mandatory Final Value inspection. I understand that any work not complete as of the Application Expiration Date will not be considered in the Final Value determination. To assist the appraiser, I am providing contact and other information necessary to complete the Rehab Credit Application:

Property Address: _____

Parcel ID: _____

(Day-time Phone #)

(Other Phone #)

(Email Address)

Signature of Owner/Agent

Please Print Name